

**TEXAS COMMISSION ON ENVIRONMENTAL QUALITY  
REPORT OF SURFACE WATER USED FOR THE YEAR ENDING DECEMBER 31, 2011**

for

**TYPE:**

**WATER RIGHT NO:**

**USE:**

**OWNER:**

**If you have a change in name, address or ownership, please indicate the changes on this form.** NOTE: Changing ownership also requires recorded documents such as deed(s) and in case of inheritance, will, probate order, and will inventory. Per Texas statutes, a fee of \$100.00 will be charged for each transfer or name change.

**Instructions for completing the form are enclosed. 1 Acre-Foot = 325,851 Gallons**

	<b>Maximum Diversion Rate</b> (Specify: <input type="checkbox"/> CFS or <input type="checkbox"/> GPM)	<b>Monthly Diverted Amount **</b> (acre-feet)	<b>Monthly Consumed Amount**</b> (acre-feet)	<b>Monthly Return Flow</b> (acre-feet)
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
	<b>Total:</b>			

\*\* The Monthly Diverted Amount and Monthly Consumed Amount may be the same; if they are, record them under both the Monthly Diverted Amount and the Monthly Consumed Amount columns.

**For Irrigation Use Only:** Indicate the number of acres irrigated, the months and the type of crops grown in the space below:

Crop: \_\_\_\_\_ Months: \_\_\_\_\_ Acres: \_\_\_\_\_  
Crop: \_\_\_\_\_ Months: \_\_\_\_\_ Acres: \_\_\_\_\_

**ALL USERS MUST EXECUTE THE FOLLOWING**

I, \_\_\_\_\_ (print your name), hereby certify that the above is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
(Signature)

**NOTARY**

Witness my hand at \_\_\_\_\_, Texas, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(Signature)

Return this form by March 1, 2012 to:

Texas Commission On Environmental Quality ♦ Water Rights Permitting MC 160 ♦ P.O. Box 13087 ♦ Austin TX 78711-3087  
Telephone: (512) 239-4691

**TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ)**  
**REPORT OF SURFACE WATER USED FOR THE YEAR ENDING DECEMBER 31, 2011**

**INSTRUCTIONS**

The water use report form is due back to the TCEQ by March 1, 2012.

Complete a water use report form for each purpose of use authorized in your water right. It is important to report water use (or non-use) because TCEQ staff uses this information in hydrologic analyses. You may copy this form if you did not receive the appropriate number of forms. Except for the Use, the forms are generic. You may access this form, change of ownership forms, and other Water Right information on-line at:

[http://www.tceq.texas.gov/permitting/water\\_supply/water\\_rights/wr\\_applications.html](http://www.tceq.texas.gov/permitting/water_supply/water_rights/wr_applications.html)

Please contact the TCEQ at (512) 239-4691 if you have questions or need assistance completing the form.

E-Mail inquiries may be made to **Marian.Chervenka@tceq.texas.gov**

**Report all figures in acre-feet** (conversion figures and abbreviations are below) except the Maximum Diversion Rate column (indicate either CFS or GPM for this column). If you do not have exact figures for any column, estimate the monthly and yearly values. If it is not possible to provide the TCEQ with the information requested in the above format (acre-feet etc.) please provide the units of measure used. Attach a supplemental sheet if necessary to explain any figures reported or to submit any comments.

If there was no diversion based on the authorization in the specified water right, print NO DIVERSION, along with a brief reason why, across the table.

If you used groundwater instead of surface water, indicate the amount used and specify groundwater.

The columns are: **MONTHLY DIVERTED AMOUNT, MONTHLY CONSUMED AMOUNT, and MONTHLY RETURN FLOW.** A brief description of the information that should be reported in each of these columns is below.

The **MONTHLY DIVERTED AMOUNT** column is the amount of water diverted (taken) monthly from the water source (stream, river, lake or impoundment) authorized in your water right.

The **MONTHLY CONSUMED AMOUNT** column is the amount of water (out of the MONTHLY DIVERTED AMOUNT) that was actually used/consumed (not returned to a water body) each month. Some water right holders are authorized to divert a large amount of water but consume only a fraction of the diverted water.

The **MONTHLY RETURN FLOW** column is the amount of water you **may have** returned (monthly) to a stream, lake, river, etc. If applicable, please specify if a portion of the MONTHLY RETURN FLOW is from a source(s) (like groundwater) other than the specified water right.

It is acceptable for the MONTHLY DIVERTED AMOUNT and the MONTHLY CONSUMED AMOUNT to be the same. The MONTHLY RETURN FLOW may also be zero.

<b>Water Right Types:</b>	
1	Permit/Application
2	Claim
3	Certified Filing
6	Certificate of Adjudication
9	Water Supply Contract

<b>Abbreviations/Conversions:</b>	
GPM -	Gallon(s) per Minute
CFS -	Cubic Feet per Second
1 Acre-Foot =	325,851 Gallons
1 CFS =	448.8 Gallons per Minute